FIGURE 8.1 The dimensions of a typical bolt showing where sizes are measured. The major diameter is called the crest.

FIGURE 8.2 Thread pitch gauge used to measure the pitch of the thread. This bolt has 13 threads to the inch.
Bolts and screws have many different heads, which determine what tool must be used.

The metric system specifies fasteners by diameter, length, and pitch.

Stronger threads are created by cold rolling a heat-treated bolt blank instead of cutting the threads using a die.
Many taps, especially larger ones, have the tap drill size printed on the top.

A die is used to cut threads on a metal rod.

A T-handle is used to hold and rotate small taps. A tap wrench is used to hold and drive larger taps.
FIGURE 8.12 A die handle used to rotate a die while cutting threads on a metal rod.

DIE HANDLE

FIGURE 8.13 A typical metric thread pitch gauge.

FIGURE 8.14 A thread chaser is shown at the top compared to a tap on the bottom. A thread chaser is used to clean threads without removing metal.
Sheet metal screws come with many head types:

- Round
- Fan
- Flat
- Oval
- Hexagon
- Truss

Various types of nuts (top) and washers (bottom) serve different purposes and are used to secure bolts or cap screws:

- HEX NUT
- JAM NUT
- NYLON LOCK NUT
- CASTLE NUT
- ACORN NUT
- FLAT WASHER
- LOCK WASHER
- STAR WASHER
- STAR WASHER

Some different types of snap rings:

- Internal snap ring fits inside of a housing or bore into a groove.
- External snap ring fits into a groove on the outside of a shaft or axle.
- E-clip fits into a groove in the outside of a shaft.
- C-clip shown is used to retain a window regulator handle on its shaft.
FIGURE 8.18 A typical door panel retaining clip.

FIGURE 8.19 Plastic or metal trim tools are available to help the technician remove interior door panels and other trim without causing harm.

FIGURE 8.20 Pins come in various types:
- Clevis
- Taper
- Roll
- Hair Pin
- Cotter
FIGURE 8.21 Various types of rivets.

- Blind (Pop)
- Straight
- Plastic
- High-Strength Blind

FIGURE 8.22 All of the nuts shown are used by themselves except for the pal nut, which is used to lock another nut to a threaded fastener so they will not be loosened by vibration.

- Hexagon
- 12 Point
- Square
- Self-Locking
- Pal

- Self-Threading
- Cage
- Castle
- Wing
- Cap

FIGURE 8.23 A castle nut is locked in place with a cotter pin.
FIGURE 8.24 Helical inserts look like small, coiled springs. The outside is a thread to hold the coil in the hole, and the inside is threaded to fit the desired fastener.

FIGURE 8.25 The insert provides new, stock-size threads inside an oversize hole so that the original fastener can be used.

FIGURE 8.26 Heli-Coil® kits, available in a wide variety of sizes, contain everything needed to repair a damaged hole back to its original size.
FIGURE 8.27 This solid-bushing insert is threaded on the outside, to grip the workpiece. The inner threads match the desired bolt size.

FIGURE 8.28 A Timesert® kit includes the drill (a), the recess cutter (b), a special tap (c), the installer (d), and the Timesert® threaded bushing (e).

FIGURE 8.29 Drill out the damaged threads with the correct bit.
FIGURE 8.30 Use a special tap for the insert.

FIGURE 8.31 Put some thread-locking compound on the insert.

FIGURE 8.32 Use the driver to drive the keys down flush with the surface of the workpiece.
FIGURE 8.33 The insert and insert locks should be below the surface of the workpiece.